AWARD OF EXCELLENCE

8. REQUIREMENTS FOR **PREPARING A BOOK** OF **EVIDENCE**

1. Label on outside cover: number and name of NGC award, category, name of club/s, city and state.
2. Presentation: not to exceed 12 pages (6 pages front and back) The 12 pages may be enclosed in 6 plastic sheet protectors, pages back to back. Material must be attached to pages; no loose materials. Use 8 1/2" x 11" paper and enclose in report cover or 2 pocket folder; no scrapbooks or oversized books. Exceptions are noted.
3. Top of first page include number and name of NGC award, name of club/s, number members on whom NGC and state dues are paid (regular, honorary, life, associate).
4. Written Text: concise; covers all requirements in award description and Scale of Points for Achievement, Participation and Record.
5. Record: photocopies are permitted; yearbook pages are not needed as documentation
6. No Title Page. No Table of Contents. No summary is needed as it appears on the NGC Awards Application Form.
7. When the same project is eligible for various awards, submitting exact duplication of books of evidence is not acceptable.

AWARDS OF EXCELLENCE

The Award of Excellence is NGC's highest Award, presented to a non-member of NGC and sponsored by a State Federation. **Applications are submitted directly to** NGC **Award of Excellence Chairman, Sandra H. Robinson, 960 Maple Grove Rd, London, KY 40744-8955 by November 15**.

#23 Award of Excellence A medallion may be awarded for significant contribution toward the advancement of goals and purposes of NGC. A maximum of three Awards of Excellence may be awarded to an individual, organization or institution. Application must be made and endorsed by a State Garden Club. Book of Evidence which complies with all NGC Award application requirements must include substantiating evidence; name, address and telephone number of applicant; and a **one-page summary** of applicant's qualifications.

SCALE OF POINTS for #23

Presentation 5 pts
Achievement and Scope of Accomplishment 50 pts.
Advancement of NGC's Goals 35 pts
Supporting Data 10 pts

#24 Award of Excellence for State Garden Club A medallion and $500 award may be awarded to a State Garden Club for an outstanding project that advances NGC objectives and goals. A maximum of four may be awarded per year. A **one-page summary** of the state's project must be included in the Book of Evidence, which complies with all NGC Award application requirements.

a. membership under 1000 members
b. membership from 1000-3999
c. membership from 4000-7999
d. membership over 8000

SCALE OF POINTS for #24

Presentation 5 pts
Outstanding, Unusual or Distinctive Project 50 pts
Advancement of NGC's Goals 35 pts
Supporting Data 10 pts