

YB-6 AWARD SCALE OF POINTS

FORMAT

- **Book Structure 2 points:** Practical, durable, neat. Yearbooks may be stapled, spiral, or 3-ring binder. Material should be well-placed with ample margins and font size suitable for members to read.
- **Cover 2 points:** Include name of organization, state, year, and appealing design. If 3-ring binder is used, substitute with paper cover and include required information listed above, and so note.
- **Title Page 3 points:** Include name of organization, number of members, affiliation including NGC, region, state, other.
- **Table of Contents 3 points:** Number the yearbook pages and list topics with respective page numbers.
- **Subsequent pages:** In any order most useful and best fit for page placement.

Organizational Information 10 points: List Officers and Committee Chairmen (club affiliations optional).

National and Regional Information 10 points: List name of NGC President, Region Director, and State President. List website of NGC, Region, and State.

Calendar of Events 10 points: Include list of national, regional, and state conventions, schools, and special events.

Policies and Objectives 10 points: Include policies and objectives of organization. (bylaws, history are optional)

Member Information 10 points: Include membership roster with complete addresses, e-mail, telephone numbers. (Status, refresher dates, club affiliations optional).

Projects 20 points: List projects as continuing or new, including name of chairman, location, and description of project, sponsored courses, donations.

Meetings/Programs 20 points: List meetings, include date, time and place of meeting. Give title of program, speaker with brief qualifications. Describe program as workshop, tour, panel, etc.

Options: No points given

Mission Statement; Former presidents