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**National Garden Clubs, Inc.**  
**Environmental, Gardening and Landscape Design Schools**  
**REQUEST FOR MULTIPLE REFRESHER**

Multiple Refreshers  
Form 1a-2020

**Environmental      Gardening      Landscape Design**

**Required from Event Chairman:**

1. Obtain permission from event sponsor.
2. Send form 1a-2020 to the NGC Multiple Refreshers Chairman for approval.
3. Upon event approval:
  - a. NGC Multiple Refreshers Chairman notifies the NGC Schools Secretary to ask the NGC Website Coordinator and *Keeping in Touch* Editor to publish the event.
  - b. Event Chairman sends form 1b and **detailed outlines** to the NGC Multiple Refreshers Chairman by 60 days prior to the event.

**Name of Event:** \_\_\_\_\_  
Bi or Tri Refresher, Symposium, Conference or Educational Tour

**Site:** \_\_\_\_\_  
Address City State

**Date(s):** \_\_\_\_\_

**Event Sponsor:** \_\_\_\_\_  
Garden Club, Consultants' Council, State, Region or NGC

**Event Chairman:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**State Environmental School Chairman:** \_\_\_\_\_

**State Gardening School Chairman:** \_\_\_\_\_

**State Landscape Design School Chairman:** \_\_\_\_\_

**Submitted by** \_\_\_\_\_ **Date** \_\_\_\_\_

**Approved** \_\_\_\_\_ **Date** \_\_\_\_\_  
NGC Multiple Refreshers Chairman